

On-line submission of abstracts to the Australian Physiological Society

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Abstracts must be submitted through the Society's web site. Access to the submission process will be controlled by a username and password, which every member should have.

Title and by-line. The server will solicit the title and the name(s) of the author(s), the institutional address(es), which addresses apply to which authors where there is more than one, whether each author is a member of AuPS or any other society involved in a joint meeting. Where no author is a member, the introducing member will be sought. This information will be used to format the title and by-line in a consistent fashion, and will also be entered into a database used to organise the meeting programme, publish that programme, and create indexes. To assist in the indexing, authors should ensure that their name appears in the same form on every abstract they co-author, i.e. initials and surname.

Body. Most authors will want to upload the body of their abstract from a file on their computer. All modern browsers offer this facility. It will also be possible to type in (or cut and paste) the text. The style required is described in Davey (2005).

File format. Abstracts in the on-line Proceedings will appear in HTML (Hyper-Text Markup Language), and PDF (Portable Document Format) for printing. Single pages, whole symposia and sessions, and the entire meeting in PDF format will be available for download.

Because HTML is the primary form of publication, abstract files in HTML will be preferred, but other portable formats including PostScript, PDF, RTF (Rich Text Format), troff, Open Office and plain text (for abstracts without special characters) are all acceptable. As a last resort, proprietary formats such as Word and Wordperfect may be submitted, but it is essential the "for the editor only" section with special characters is included. Note that most modern web browsers provide an editing facility and the ability to save HTML files.

Figure. Only one figure (line drawing or half tone) is permitted. Its position in the text file should be indicated thus:

[Figure here]

The figure must be uploaded as a separate file, not embedded in a text file. A figure created with graphical applications should be uploaded in PostScript or PDF format. Images (micrographs, gel scans etc.) should be uploaded in a standard image file format. If in doubt do both.

Special characters. Most special characters such as letters with diacritics, Greek characters, mathematical symbols and punctuation can be represented in HTML and displayed by current browsers. Symbols requiring one character overstruck with another can only be managed by specialist browsers supporting the "Math" extension. Characters such as a "V-dot" present a problem. They should be represented in the text in the form &V-dot;, and described in the "for the editor only" section. These characters can be included as images, e.g. \dot{V} .

For the editor only. Include this section when special characters are used (See Davey, 2005 and above) and/or if any requests for particular handling are needed (e.g. the size of a figure). This section will not appear in the Proceedings.

Davey, D.F. (2005) Preparation of abstracts of communications and demonstrations to the Australian Physiological Society <http://www.AuPS.org.au/Proceedings/preparation.html>